

**BelovED Community Charter School
Regular Board Meeting
Thursday, March 19, 2020, 7:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:14 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/20	X		
Sam Mikhail	6/30/21	X		

Ken Schultz – Acting Executive Officer/Gr 6 – 9 Lead Person

Michele Link – Principal, K - 5

Laura Tasic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

Valerie Corner

II. Approval of Minutes from February 20, 2020 Regular Board Meeting.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato			X	
S. Bell	X			
S. Mikhail	X			

III. Human Resources

1. **2020-03-19-20-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Clare Barrett	Teacher	\$61,000	March 9, 2020
Valerie Corner	Business Administrator	\$95,000	March 16, 2020
Justin Moreau	Custodian	\$12 / hour	March 13, 2020
Jackie Jackson	Custodian/Senior Paint	\$14 / hour	March 23, 2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

2. **2020-03-19-20-02** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the 2020 – 2021, effective September 1, 2020 – June 30, 2021.

Hire	Position	Salary	Start Date
Valerie Corner	Business	\$95,000	July 1, 2020

	Administrator		
Whitney Harris	Teacher	\$64,000 (revised)	August 17,2020
Stephen Cunningham	Part Time Teacher	\$43,000	August 17, 2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

3. **2020-03-19-20-03** Resolved, the BCCS Board of Trustees approves the following Winter Sports Season Stipends, subject to completion of the season during School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Raouf Ramdani	MS Boys Soccer Head Coach	\$2,000
Lauren Fink	MS Girls Soccer Head Coach	\$2,000
TBD	MS Soccer Assistant Coach	\$1,000
Meghan Curran	MS Volleyball Head Coach	\$2,000
Maria Valez	MS Volleyball Assistant Coach	\$1,000
Michael Long	MS Boys Lacrosse Head Coach	\$2,000
Meghan Delaplain	MS Girls Lacrosse Head Coach	\$1,000
Maura Carney	MS Track Head Coach	\$2,000
Kaitlyn O’Conner	HS Track Head Coach	\$2,000
Dale Waul	HS Boys Volleyball Head Coach	\$2,000
Eric Boonstra	HS Boys Volleyball Assistant Coach	\$1,000
Leanne Connor	Girls on the Run	\$1,000

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

4. **2020-03-19-20-04** Resolved, the BCCS Board of Trustees approves the following Stipend, subject to revision for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Jere Waldron	Athletic Director	\$8,000 (revised)

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

IV. Field Trips

1. **2020-03-19-20-05** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
May 11, 2020	Gr 4	Stirling Mineral Mine, Ogdensburg, NJ	\$2,290.00
May 1, 2020	Gr 7	Sky Sone, Springfield, NJ	\$2920.00
May 4, 2020	Gr 6	BizTown, Edison, NJ	\$381.63

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

V. Business

- 2020-03-19-20-06** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of February 21, 2020 – March 19, 2020, in the amount of \$546,378.50.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 2020-03-19-20-07** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 03/31/20 and 04/15/20 each in the amount of \$400,000.00 and \$425,000.00 respectively.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

- 3. 2020-03-19-20-08** Resolved, the BCCS Board of Trustees approves of the submission of the February 2020 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 4. 2020-03-19-20-09** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$72,558.39 to Maschio's Food Service, Inc. for the January 2020 school lunch program.

Motion: N. Jackson	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 5. 2020-03-19-20-10** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$3,800.00 to DeLeon Auto Repairs for a refurbished engine on the new bus #20.

Motion: S. Risalvato	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 6. 2020-03-19-20-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a tutoring agreement with LearnWell at a rate of \$49.00/hour of instruction for student MJ.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 7. 2020-03-19-20-12** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$2,400.00 to Relay/GSE for instructional training (April & May 2020) of Ken Schultz, Victoria DeLeon and Stellia Henao.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 8. 2020-03-19-20-13** Resolved, the BCCS Board of Trustees authorizes the premium in the amount of \$3,874.00 to The Hartford for the Blanket Special Request Business Renewal Policy (i.e., Student Accident Renewal Policy) Effective date February 23, 2020 through the Policy Expiration date of February 23, 2021.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 9. 2020-03-19-20-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase a 2012 Bluebird AAFE Transit style front engine 54-passenger bus from Hunterdon County Educational Services for an amount not to exceed \$27,500.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 10. 2020-03-19-20-15** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$6,992.00 to FASTSIGNS for new custom window and room acrylic signs to be placed in the Main and Annex buildings.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

11. 2020-03-19-20-16 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement for the SY2020-201 in the amount of \$139,640.14 to Pearson for purchase of myView K-5 Literacy 2020 teaching textbooks collection.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

12. 2020-03-19-20-17 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement in the amount of \$832.50/month to Akaveil Technologies LLC for the remote monitoring software of BCCS' non-Chromebook computers.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 13. 2020-03-19-20-18** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement in the amount of \$2,995.00 to PaySchools for the online application process of next SY2020-2021 Food Program.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 14. 2020-03-19-20-19** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement in the amount of \$2,615.00 to Jay-Hill Repairs for an annual preventive maintenance agreement of the HS Kitchen equipment.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 15. 2020-03-19-20-20** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement in the amount of \$5,062.32 to Dude Solutions, Inc. for Facility Management Software for a term of fifteen months (04/01/2020 through 06/30/2021).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

16. 2020-03-19-20-21 Resolved, the BCCS Board of Trustees approves of the SY21 Preliminary Budget and its submission to the NJDOE.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

17. 2020-03-19-20-22 Resolved, the BCCS Board of Trustees approves effective April 1, 2020 the transition of all responsibilities of the School Business Administrator to Valerie Corner. The responsibilities transferred are but not limited to the following:

- a. Signature on all Bank Accounts
- b. Certification of all BCCS Financial Statements and Reports
- c. Certification of all Pension and Benefit Deductions and Remittances
- d. Administrator of NJ Homeroom
- e. Administrator of NJ Smart

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

18. 2020-03-19-20-23 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement in the amount of \$9,435.00 to Maik Co. for the installation of underground irrigation system at 508 Grand Street.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

19. 2020-03-19-20-24 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$1,645.00 to American Bankers Insurance Co. of Florida for flood insurance annual renewal effective 05/19/2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

20. 2020-03-19-20-25 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement in the amount of \$20,950.00 to Hufnagel Design and Construction Group for renovation on garden space at 508 Grand Street.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

VII. Public Comment on Non-Agenda Items

1. None.

VIII. Other Business

1. Latest update on HIB provided by the Principal (Gr K-5), six (6) submitted, one (1) met the specific criteria to be qualified as HIB for the month of March.
2. Online learning platform discussion.
3. Staff member engagement.
4. Maintain student engagement.
5. State plan, next SY anticipated reduction in funding.
6. State testing – suspension or cancellation (i.e., PARCC)

Adjournment at 8:26pm